

To: [REDACTED]
Cc: Egeghy, Peter[Egeghy.Peter@epa.gov]; Elizabeth Carter
[REDACTED]; [REDACTED]
From: Egeghy, Peter
Sent: Fri 2/27/2015 4:46:16 PM
Subject: FW: Hotel distribution list and practical details for monograph meeting
[Hotel distribution list 112.doc](#)
[Timetable 112.doc](#)
[Directions incl hotels.doc](#)
[Mapiarc.doc](#)
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[Metro tram Lyon.pdf](#)
[Housekeeping details.doc](#)
[MeetingRoomsServicesVisitorRequirements.pdf](#)

From: Helene Lorenzen [mailto:LorenzenH@iarc.fr]
Sent: Friday, February 20, 2015 3:29 AM
To: isabelle.baldi@isped.u-bordeaux2.fr; [REDACTED] GMC24@columbia.edu;
Egeghy, Peter; f.forastiere@deplazio.it; lin.fritschi@curtin.edu.au; jahnke@niehs.nih.gov;
[REDACTED]; h.kromhout@uu.nl; frank.lecurieux@echa.europa.eu; Martin,
Matt; john.mclaughlin@oahpp.ca; [REDACTED]; mross@cvm.msstate.edu;
irusyn@cvm.tamu.edu; sergi@ualberta.ca; a.mannetje@massey.ac.nz; [REDACTED]
Cc: lzeise@oehha.ca.gov; blaira@mail.nih.gov; cancer_research@uta.cl;
p.compagnucci@deplazio.it; Hamm, Gisele; mary-rose.callan@oahpp.ca;
janet.rennert@oehha.ca.gov
Subject: Hotel distribution list and practical details for monograph meeting

Dear All,

Attached please find the preliminary timetable, a hotel distribution list (please check your dates of arrival and departure), and some practical information for the forthcoming monograph meeting, as well as a metro-map of Lyon.

Tourist brochures will be waiting for you at your hotel, but you may also wish to consult the following websites which give information on Lyon: www.lyon-france.com or www.lyon.fr.

If you are staying at La Résidence or the Artistes, please remember to ask the hotel reception for an envelope for you from the IARC. In the envelope you will find among other things an expense claim form which you will be asked to hand in during the registration session together with your incoming

boarding passes - including for prepaid tickets. Without these it will not be possible to process your claim (if you only have electronic boarding passes, please forward me a copy of them).

In view of the current perceived threat levels in France, the French Government has decided to move to a heightened security alert level, implying a reinforcement of security measures at the Agency. This means that all visitors will be scanned by a metal detector and be asked to open their bags upon arrival. Also, please note that you must wear your meeting badge all the time at IARC.

After being scanned, please go to the registration desk (opposite the main entrance) to hand in your boarding passes and your signed travel claim and to pick up your badge and declaration of interests form before going into the meeting room.

Please do not hesitate to contact me for any further explanations.

I look forward to meeting you all soon.

With best regards,

Helene

Helene Lorenzen-Augros

Assistant, IARC Monographs Section

International Agency for Research on Cancer/

Centre International de Recherche sur le Cancer

150, Cours Albert Thomas

F-69372 Lyon cedex 08

France

Tel: 33-(0)4-72.73.85.07

Fax: 33-(0)4-72.73.83.19

lorenzenh@iarc.fr

<http://monographs.iarc.fr/>